

PUBLIC NOTICE

Written Examination Schedule Rwanda Utilities Regulatory Authority (RURA)

RURA hereby informs all shortlisted candidates that the written examinations for the recently advertised recruitment will take place as per the schedule below:

No.	Position	Department	Date	Time (Kigali Time)	Venue
1	Technical Advisor	DG Office	08 May 2026	1:00 PM	University of Kigali – Kacyiru Campus
2	Technical Advisor	DDG Office	08 May 2026	1:00 PM	University of Kigali – Kacyiru Campus
3	Economist	ICT	04 May 2026	11:00 AM	University of Kigali – Kacyiru Campus
4	Water Production Senior Engineer	Water	04 May 2026	2:00 PM	University of Kigali – Kacyiru Campus
5	Water Distribution Senior Engineer	Water	04 May 2026	2:00 PM	University of Kigali – Kacyiru Campus
6	Liquid Waste Regulation Specialist	Water	04 May 2026	2:00 PM	University of Kigali – Kacyiru Campus
7	Information security specialist	IS	04 May 2026	11:00 AM	University of Kigali – Kacyiru Campus
8	Administrative Assistant	DDG Office	08 May 2026	08:00 AM	University of Kigali – Kacyiru Campus
9	Administrative Assistant	Water	08 May 2026	08:00 AM	University of Kigali – Kacyiru Campus
10	Administrative Assistant	ICT	08 May 2026	08:00 AM	University of Kigali – Kacyiru Campus
11	Administrative assistant	Nuclear	08 May 2026	08:00 AM	University of Kigali – Kacyiru Campus

Important Instructions:

1. Please bring:

- Your original National ID or Passport
 - A calculator (only non-programmable calculators are allowed)
- No other electronic device will be permitted in the examination room.

2. Sitting for Written Examinations

As stipulated in the Job Advertisement, a candidate shall not sit for more than one examination.

- Candidates shortlisted for multiple positions are required to select one position for which they will sit the examination.
- Any candidate who sits for more than one examination shall have all examinations invalidated.

- This requirement was clearly communicated in the Job Advertisement and remains in full effect.

3. Scheduling of Examinations for Selected Positions

Candidates shortlisted for the following positions will be invited to sit for written examinations on dates to be communicated in due course:

- Data Analyst
- Data Engineer
- Data Scientist

4. Submission of Proof of Relevant Professional Experience

Candidates shortlisted for the following positions:

- Technical Advisor – DG Office
- Technical Advisor – DDG Office

are required to submit verifiable evidence of the minimum required years of relevant professional experience using the following link: <https://recruitment.rura.rw/my-profile>, and follow instructions sent to each concerned candidate by email. Not later than 1 May 2026 at 23:59.

Required Documentation

The evidence shall include a Service Certificate or any other verifiable official document demonstrating the duration of employment.

All documents must clearly indicate the employer, position held, and duration of service, and must be duly signed or officially issued.

RURA reserves the right to verify the authenticity of all submitted documents.

Important Notice

Failure to submit the required documentation within the specified deadline shall result in the candidate being disqualified from sitting for the written examination. The candidate who will not submit the evidence of relevant experience within the above deadline will not be communicated for further steps.

5. Arriving at the examination room

Please note that candidates arriving after the examination has commenced will not be permitted to enter the examination room.

Issued by:

**Rwanda Utilities Regulatory Authority (RURA)
Recruitment Team**