

REQUIREMENTS FOR THE INSTALLATION & OPERATION OF AMATEUR RADIO

- A. **Application letter** addressed to the Director General Rwanda Utilities Regulatory Authority (RURA) stating the following:
- i. Purpose for which you need the amateur Radio
 - ii. For how long will you need the amateur radio
 - iii. If not a Rwandan citizen; the purpose of visit to Rwanda
- B. **Application form** should be filled (the application form can be found on the RURA website www.rura.rw or picked at the RURA offices)
- C. **Clear photocopies of the following documents should be brought with the application form.**
- i. **Rwandan National Identity Card or Rwandan passport** of the applicant or Parent/Guardian in case of a Novice. Both sides of the ID should be copied onto the same side of an A4 size paper.
 - ii. **Passport copies of non-Rwandans** should include the pages showing the nationality, date of issue and expiry, holder's name, photograph and the Rwandan Visa for foreigners. (A copy of the Visitor's Visa is not required for short term visitors).
 - iii. **Valid and current Amateur Radio license.**

Note: No application fee is required. The invoice is sent to the applicant upon approval of the license.

Return the completed form with all the documents to the following address:

Rwanda Utilities Regulatory Authority (RURA)
KN 6 Av. 11
P.O. Box 7289 Kigali
Tel. +250 252 58 45 62
Fax: +250 252 58 45 63
E-mail: dgoffice@rura.rw
info@rura.rw