

**APPLICATION FORM FOR STARTING ONLINE NEWSPAPER IN RWANDA**

**1. INFORMATION ON OWNER**

**1.1 Place of Residence**

Name of Owner: .....				
E-mail address:			Telephone number:	
Province:	District:	Sector:	Cell:	Village:
Website				

**1.2 Date and Place of Birth**

Date of Birth				
Province:	District:	Sector:	Cell:	Village:

**2. INFORMATION ON CHIEF EDITOR**

**2.1. Place of Residence**

Name of Chief Editor: .....				
E-mail address:			Telephone number:	
Province:	District:	Sector:	Cell:	Village:

**2.2 Date and Place of Birth**

Date of Birth				
Province:	District:	Sector:	Cell:	Village:

**3. COMPANY INFORMATION**

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**i. Name(s) of Shareholders/Directors and Shareholding structure**

S/N	Names of shareholders	Citizenship	Share (%)

ii. Name of online newspaper: .....

iii. Location of the office:

District Sector Cell Village	
Physical Address Town Road Building Floor Room Postal address	
Telephone number: Fixed: Mobile: Fax number:	
E-mail address:	
Website:	

iv. Staff to be employed and professional capacity

Name	Qualification	Job title	Full time/Part time/Freelance

## V. Particulars of the website

<b>Particulars of website</b>
Commencement date of service:...../...../.....
Subscription rates:.....
URL:.....
IP address:.....
Languages:
Contents (Please state nature of content in detail & indicate target audience)
Web publisher ( The person or organization responsible for production and packaging the web site)  Name:.....  Address:.....  Telephone number:.....
E-mail address:.....  Fax number:.....

Web host ( The person or organization who owns the server on which the web site is carried or hosted, if different from the publisher)

Name:.....

Address:.....

Telephone number:..... E-mail  
address:.....

Fax number:.....

Means through which service is provided:

World wide web                      File transfer protocol

E-mail

Others:.....(specify)

**4. DOCUMENTS TO BE ATTACHED:**

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- i) Document certifying that the company is registered as a media organ in Rwanda ;
- ii) Criminal record for the publishing Director and the Chief-Editor,
- iii) Copy of ID or Passport for Director and Chief Editor

**5. DECLARATION**

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I hereby declare and warrant that all the information furnished herein is and shall remain accurate and complete until I notify you otherwise. I agree to accept full responsibility for the contents on the website and shall take all reasonable steps to ensure that such contents comply with the laws of the Republic of Rwanda.

Name of Applicant: .....

Signature and stamp:.....

Date: ...../...../.....